



# How Do I Find a Summer Job Abroad?

**Communicative Context:** An International Job Fair is coming to your community. You would like to spend the summer in your target country and you must find a summer job there to support yourself. Find a suitable job posting in the target country, write your résumé and interview for this position at the International Job Fair.

**Themes:** Career Connections

**Essential Question:** What skills do I need to find and interview for a job?

**Proficiency Level:** Intermediate-Advanced

## Career Topics

Academic Planning

Résumés

Career Exploration

Employability Skills

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## Standards

- Interpretive Intercultural:
  - INT-C.IH.1. Relate products and practices from concrete researched topics or personal studies to perspectives in native and other cultures.
  - INT-LIT.IH.5. Select a variety of relevant digital and cultural resources, use appropriately and cite accurately.
- Interpersonal Intercultural:
  - INP-C.IH.4. Meet needs in a variety of familiar and everyday situations, sometimes involving a complication.
  - INT.LIT.IH.2. . Use a variety of complex interjections, rejoinders, interrogatives and transitions
- Presentational Intercultural:
  - P-C.IH.4. Narrate about past, present and future personal experiences and school and community events.
  - P-LIT.IH.2. Organize information in a cohesive format and explain or clarify as needed by the audience.

## Learning Outcomes

- I can research available jobs in the target culture and choose the one that most closely meets my skills.
  - I can write a résumé of my education, work and volunteer experiences.
  - I can ask and answer questions about a job or position.
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## Preparation

1. Research how to write a cover letter and résumé/Curriculum Vitae (CV) when applying for a job in your target culture.

Sample websites:

- How to write an International Résumé: <http://tinyurl.com/yp9svc>
- How to write a cover letter and CV in Spanish: <http://tinyurl.com/glhamqt>
- How to write a cover letter and CV in French: <http://tinyurl.com/h7prgju>
- How to write a cover letter and CV in German: <https://tinyurl.com/yckp7v89>

2. As a class, use your research to create a format in the target language for the cover letter and the résumé/CV. Information may include: Education, work experience, scholarships and honors, activities, special skills, references.

3. Research how to interview for a job in the target country (*e.g., how to dress, how to act, what to say, what not to say*). Write down at least five important pointers and share with your classmates.

Sample websites:

- How to interview for a job in Spain: <http://tinyurl.com/zykysmj>
- How to interview for a job in France: <http://tinyurl.com/hbnvndn>
- Simulated job interview in German: <http://tinyurl.com/zj6okuo>

4. In small groups, write five generic questions that would be appropriate to use when interviewing a job candidate (*e.g., What experience do you have that has prepared you for this job?*)
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## Communicative Activities

Overview: An International Job Fair is coming to your community. You would like to spend the summer in your target country and you must find a summer job there to support yourself. Find a suitable job posting in the target country, write your résumé and interview for this position at the International Job Fair.

### Interpretive Reading Activity: Visit employment websites

Visit employment websites from the target culture to find a suitable summer job that fits your skill set. Print out a job posting for one job for which you are qualified. Be prepared to tell why you want this job and why you think you are qualified to do this job.

Sample websites:

- Summer jobs in Spain by city: <http://tinyurl.com/jo44ska>
- International summer jobs (in Spanish): <https://www.infojobs.net/>
- Summer jobs in France: <http://tinyurl.com/jrdmg39>
- Jobs in France: <http://www.monster.fr/>
- Jobs in France: <http://www.indeed.fr/emplois>
- Jobs in Germany: <http://tinyurl.com/hlpcyp8>

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### Presentational Activity: Write a cover letter and résumé

Based on the requirements of the job posting that you chose, write a cover letter and a résumé/CV outlining your qualifications for this job (using the format that you developed as a class). You will use the cover letter and résumé during your interviews at the International Job Fair.

## **Interpersonal Activity: Interview for a job at an International Job Fair**

You are attending a two-day International Job Fair in your community, where international recruiters are interviewing students for summer jobs abroad. You have brought the job posting that you found on the employment website, as well as your cover letter and résumé, in order to interview for this position.

- **Role of the Candidate:**

- a. Give your job posting, cover letter and CV to the interviewer.
  - b. Provide thorough answers that highlight your qualifications when responding to questions from the interviewer.
  - c. Ask relevant questions about the position to show your interest.
  - d. Follow the recommendations that you learned on how to interview in the target culture.
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- **Role of the Interviewer:**

- a. Review the job posting that the candidate brought.
  - b. Interview the candidate by asking relevant questions for this position and asking follow-up questions based on the responses that you hear. *(Interviewers may choose to use the generic questions that were previously prepared, modifying the questions as needed for this position).*
  - c. Tell the candidate if he/she is hired and the reason for your decision.
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- **How to conduct the interviews:**

Option #1: The students work in pairs, as the interviewer and the candidate. The interview may be recorded and sent to the teacher. On the second day of the job fair, students will reverse roles.

Option #2: The teacher takes the role of interviewer for each student.

Option #3: The teacher or student will interview three students at the same time for the same job. The interviewer will decide which student will be hired and why.

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**Time needed:** Five to seven 45-minute class periods

**Optional Technology Integration:**

Using email, video chat or texting, talk with someone who lives and works in the target culture. Ask them about the interview and hiring process for their employment.