

Career-Technical Education

Middle School Validation Instructions



OFFICE OF CAREER-TECHNICAL EDUCATION

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Overview

Beginning in Fall 2016 (Fiscal Year 2017), teachers who hold a valid, non-career technical education Ohio resident educator, professional or permanent license that includes middle grades must complete the Ohio Department of Education's career-technical education (CTE) middle school validation course. It is recommended that teachers complete the middle school validation course prior to teaching CTE middle school courses. The course is available throughout the school year.

Teachers must meet one of the following to qualify:

- Possess a *five-year Ohio professional license* that includes middle school grade levels.
- Possess a *non-CTE four-year alternative resident educator license* that includes middle school grade levels.

ADDITIONAL IMPORTANT INFORMATION

- Quizzes cannot be taken as a group. In order to ensure test integrity, quizzes must be taken individually without the assistance of others. Teachers must go through every module to access the quizzes.
- Teachers with specific vendor certification, such as Project Lead the Way (PLTW), Engineering by Design, Curriculum for Agricultural Science Education (CASE), Career-Based Intervention (CBI) or Family and Consumer Science (FCS) are not required to complete the CTE validation process, unless they teach other VM courses outside their certification requirements.
- Please note that middle school validation cannot be used for VN courses in FCS and CBI programs.
- Only teachers currently employed by a school will be eligible to receive the certificate of completion. To receive Continuing Education Units (CEUs), contact middleschoolvalidation@education.ohio.gov

Enrolling in the Middle School Validation Course in Learning Management System

1. Go to <https://safe.ode.state.oh.us/portal/>
2. Log into the OH | ID Portal with your **OH | ID credentials**. (SAFE credentials *will not* work.)

PLEASE SELECT THE OPTION THAT BEST APPLIES TO YOU:

A teacher, superintendent, parent, or other customer of the Department of Education:

The SAFE portal has now been integrated with OH|ID. In order to access your existing SAFE applications, please click the button below to access the new OH|ID platform.

Important: Your SAFE credentials will not work in the OH|ID platform.

Please create a new OH|ID account if you do not already have one.

[OH|ID PORTAL](#)

Need Help? Visit the Department of Education OH|ID Portal Help webpage for information on how to access and navigate the OH|ID portal.

An employee of the Department of Education:

The SAFE portal has now been integrated with myOhio. In order to access your existing SAFE applications, please click the button below to access the new myOhio platform.

[MYOHIO PLATFORM](#)

OH | ID ASSISTANCE

For assistance with creating OH | ID credentials, logging into the OH | ID portal, locating the Department of Education tile, accessing the Learning Management System tile and other issues, please visit [OH | ID Portal Help](#), call 1-877-644-6338 or email Profile.Help@education.ohio.gov.

NOTE: Please go to <http://education.ohio.gov/Topics/Department-of-Education-OH-ID-Portal-Help> and watch the video located about half way down the screen, especially minutes 2:00 - 3:00. This video shows how to complete the set-up process.

3. Once the profile is setup, click on the “Learning Management System” (LMS) tile.

My Apps

You are currently subscribed to the apps below - clicking the "X" on the app tile will unsubscribe you from the app and reinstating your subscription may require additional approval.

Adult Learner Providers and Students

22+ High School Diploma and Adult Diploma Programs

Educator Licensure and Records (CORE)

Apply, renew, and maintain licenses

Learning Management System

Online training tool

My DODD

Access DODD applications

Ohio Education Directory System (OEDS)

Directory of schools and districts

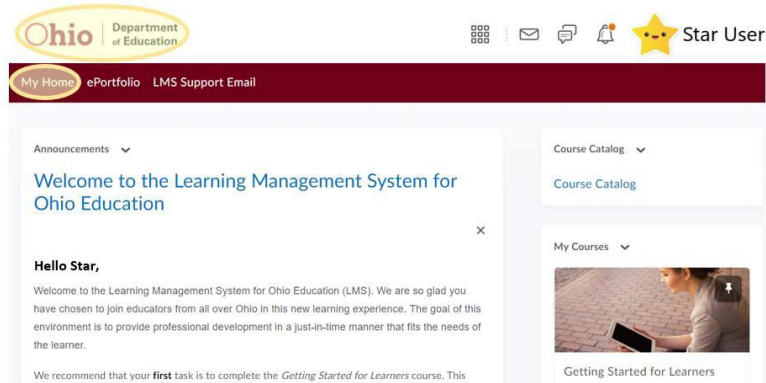
The Ohio Business Gateway

Ohio Business Gateway Back-Office Portal

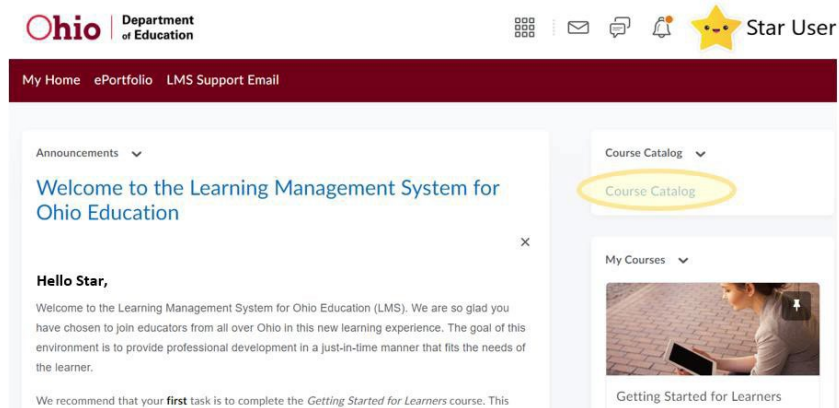
Training and Registration

Register for training or an event


- The LMS opens to the **LMS Home Page**. From any page in the LMS, return to the **LMS Home Page** by clicking on “My Home” or by clicking on the Ohio Department of Education logo.



- Click on “Course Catalog.”



- Search the catalog for *Middle School Validation*. In the catalog, click on the image or title to open the course page for *Career Technical Education (CTE) Middle School Validation_ Revised2021*.

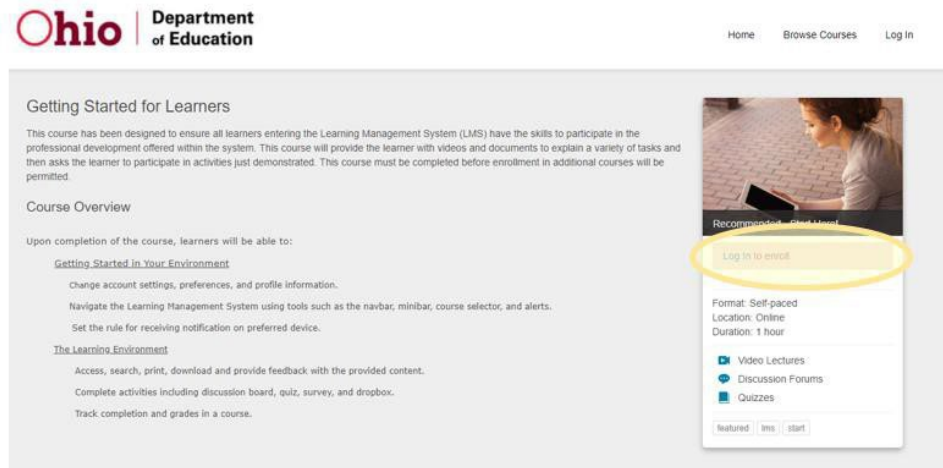


Career Technical Education (CTE) Middle School Validation_ Revised2021

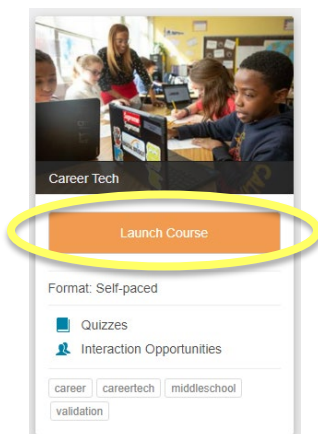
This course will introduce educators to the key components of teaching and assessing career technical education courses to middle school students.

Ongoing

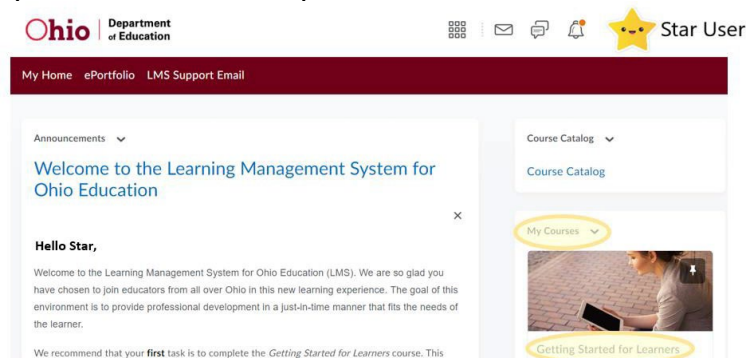
- Course pages contain the course description, objectives, approximate contact hours, course instructional features and contact information for the instructor.



- Click "Launch Course."



The course should open automatically. When logging back in, the **LMS Home Page** will open. On the right side in "My Courses" select the course and click on the title to open the course. All modules must be complete to access the quiz.



9. After completing all modules and receiving a passing score of 90% or higher on the final assessment, download the middle school validation application from LMS. Fill it out completely and email it to middleschoolvalidation@education.ohio.gov in order to receive the certificate of validation. Work with the local school district to receive all of the required information on the application.

Upon completion of the course, receiving a passing score, meeting licensure requirements and submitting a middle school validation application, a certificate of validation will be issued. If criteria are not met, an email with the reason for denial will be sent to the applicant and Superintendent.

A “**certificate of validation**” is an eligibility document, worth five contact hours, for teachers who have met the requirements for attaining a CTE middle school validation. Please keep this document on record.